

2018 Complete Secretary Report of Meeting Minutes

Reorganization Meeting January 24,2018

Meeting Opened: At 5:03pm

Present for Library: Tricia Grover, Teresa Hopkins, Gabe Steinwandt, Rae Smith, Beverly Holcomb

Present for Public: No one present

Public Speaking: No one present

Appointments or Elections: Everyone Stayed in office as they were in 2017: Tricia Grover President, Teresa Hopkins Vice President, Gabe Steinwandt Treasurer, and new to the board as of January 2018 Beverly Holcomb no position.

Secretaries Report: Accepted from January Annual meeting motion made by Teresa Hopkins/2nd by Gabe Steinwandt: all I's passed and carried.

Treasurer's' Report: Reports on all accounts for January 1st-23rd,2018 motion made by Teresa Hopkins/ 2nd by Beverly Holcomb: all I's passed and carried.

Old Business:

- By-laws were Accepted: 7 to 5 members of the board, video conferencing policy.

New Business:

- Rae is ok to attend the training in Bath for the Annual report on February 5,2018
- Board meeting will be every month the 3rd Wednesday at 5pm
- We will be requesting bids for computer work in 2018
- Rae is still working on the tax levy proposal letter for the Bolivar-Richburg School board
- Raeanne Smith needs to be added as a signer on the Books and supplies account motion made by Gabe Steinwandt 2nd by Teresa Hopkins: all I's passed and carried.
- When a grant is given there is no need for approval to write a check or use the debit card for the purchase of what the grant was asked for. Motion made by Beverly Holcomb /2nd by Gabe Steinwandt: all I's passed and carried.
- All grant monies should be deposited into the books and supplies account for the director to make the purchases with said grant Motion made by Beverly Holcomb /2nd by Gabe Steinwandt: all I's passed and carried.
- Gabe proposed more changes to the policies. Things that need to be updated: The 1995 edition of the by-laws state mileage is .29 cents today's rate is .54 cents, the by-laws state the directors wage is \$4,000.00 per year. One part of the Treasures section states

the treasure needs to be bonded that has not be done here as far as we can tell and now that a C.P.A has been hired there should be no need this would be and unnecessary cost to the library. These changes will be addressed at the February 21,2018 meeting.

Directors Report:

- Processing material need to be ordered so that the library can get use to processing our books because STLS will not be processing books in 2019. Total will be \$587 from the library store. Motion made by Teresa Hopkins/2nd by Gabe Steinwandt: all I's passed and carried.
- Building use agreement needed to be updated because of liability. New agreement provided. Vote next meeting for this policy change.
- Changes in the directors report we added after last hand out due to more happening
- Report was accepted motion made by Motion made by Teresa Hopkins 2nd Tricia Grover: all I's passed and carried.

Committee Reports: None to be had

Adjournment: Meeting closed 6:35 PM

Meeting February 21,2018

Meeting Opened: At 5:00pm

Present for Library: Tricia Grover, Teresa Hopkins, Gabe Steinwandt, Rae Smith, Beverly Holcomb

Present for Public: No one present

Public Speaking: No one present

Appointments or Elections: No appointments

Secretaries Report: Accepted from January Reorganizational meeting motion made by Teresa Hopkins/2nd by Beverly Holcomb: all I's passed and carried.

Treasurer's' Report: Reports on all accounts for January 24th- February 21st ,2018 motion made by Beverly Holcomb / 2nd by Teresa Hopkins: all I's passed and carried.

Old Business:

- Bids on computer work- Alex Smith, and Shamrock Computers, still searching for another month for more bids decision at March meeting.
- Tricia Grover went to the bank and had Raeanne Smith's name added to the books and supplies account. It will be ready 2/23.

- No change on the building agreement with the town, town of Little Genesee still working with us.
- Building use policy presented in January Adopted motion made by Beverly Holcomb / 2nd by Teresa Hopkins: all I's passed and carried.
- Other policy changes: from January by Gabe Adopted motion made by Beverly Holcomb / 2nd by Teresa Hopkins: all I's passed and carried. Now changed to Mileage will reflect the Federal Standard Rate, Directors wage is minimum wage or unless discussed by the board, the bonding sections shall be deleted, and a C.P.A. shall be retained by the library.
- Processing materials order status total cost \$575.61 the original approval was for \$587.00

New Business:

- Annual Report Review: Motion made by Teresa Hopkins / 2nd by Gabe Steinwandt: all I's passed and carried.
- Appliance purchase: Old refrigerator: door does not stay closed, Stove unit: the oven does not work, Microwave: will not pop a full bag of popcorn for movie night. Motion to purchase new refrigerator, stove, microwave out of money market funds made by Beverly Holcomb / 2nd by Teresa Hopkins: all I's passed and carried.

Directors Report:

- Adoption of policies Conflict of Interest, Disclosure of Interest presented and will be voted on in the March meeting.
- A new change in hours for patrons in April as the weather gets nicer. Also, some Genesee town people are busy on Thursday lets try another day of the week again.
- 14 registered people showed up for paint night and 4 more stopped in to observe.
- Mileage check submitted for library business of \$34.55.
- Report was accepted motion made by Motion made by Teresa Hopkins 2nd Tricia Grover: all I's passed and carried.

Committee Reports: None to be had

Adjournment: Meeting closed 6:09 PM

Meeting March, 2018

Meeting Opened: At 5:00pm

Present for Library: Tricia Grover, Teresa Hopkins, Gabe Steinwandt, Rae Smith, Beverly Holcomb, Steve Scribner

Present for Public: No one present

Public Speaking: No one present

Appointments or Elections: No appointments

Secretaries Report: Accepted from February meeting motion made by Gabe Steinwandt/2nd by Beverly Holcomb: all I's passed and carried.

Treasurers' Report: Reports on all accounts for January 24th- February 21st, 2018 motion made by Teresa Hopkins/ 2nd by Beverly Holcomb: all I's passed and carried.

Old Business:

- Bids on computer work- Alex Smith, and Shamrock Computers, No additional bids came in motion was made to approve Alex Smith for 2018, motion made by Teresa Hopkins/ 2nd by Beverly Holcomb: all I's passed and carried.
- Other policy changes: from February by Raeanne adopted motion made by Beverly Holcomb / 2nd by Teresa Hopkins: all I's passed and carried. Conflict of Interest and Disclosure of Interest Policy

New Business:

- The Town of Genesee has proposed a lease agreement with the library.
- Steve Scribner will now write Raeanne Smith's payroll checks. He will also prepare the expense and revenue reports for the library monthly. More details will continue to be worked out between the treasurer Gabe Steinwandt and Steve Scribner.
- Steve Scribner reported that the 990 initial reports are done and ready to be sent out.
- Raeanne proposed policy additions: Wireless Internet, Confidentiality of Library Records, Disaster Plan, and Law Enforcement Inquiry Procedure. These policies, plans will be voted on in the April meeting
- Brian from STLS provided some updates on the policy manual these will be voted on during the April Meeting.
- Library hour change Monday 1pm-7pm, Tuesday 10 am- 5 pm, Wednesday 1-8pm , Thursday 11am- 12pm Starting April 1st motion made Teresa Hopkins/ 2nd by Beverly Holcomb: all I's passed and carried.
- Community Celebration- Thursday August 16, 2018. 6-8 pm or 6-9pm. Honor a veteran from the community application from community members. We will provide a band and meat ask community to provide a side dish. Quilters want to be a part of this so we will look splitting the cost such as the tent and look into fundraisers for the event.

Directors Report:

- New kitchen appliances and touch screen monitor are in working.

- Chalk board is refinished and television is hung.
- April Event calendar is being developed (craft month for April)
- Report was accepted motion made by Motion made by Teresa Hopkins 2nd Tricia Grover: all I's passed and carried.

Committee Reports: None to be had

Adjournment: Meeting closed 6:55 PM

Meeting April 18, 2018

Meeting Opened: At 5:00pm

Present for Library: Tricia Grover, Teresa Hopkins, Gabe Steinwandt, Rae Smith, Beverly Holcomb

Present for Public: No one present

Public Speaking: No one present

Appointments or Elections: No appointments

Secretaries Report: Accepted from meeting motion March made by Teresa Hopkins/2nd by Gabe Steinwandt: all I's passed and carried.

Treasurers' Report: Reports on all accounts for March 21st- April 18, 2018 motion made by Teresa Hopkins/ 2nd by Beverly Holcomb: all I's passed and carried.

Old Business:

- Bids on computer work- Alex Smith, letter was sent to inform contractor of desires goals for year. Becoming CIPA compliant and setting up a date to check machine quality.
- The Town of Genesee has proposed a lease agreement with the library letter sent back responding the board approves with one change- digital material should be updated quarterly instead of monthly.
- Brian from STLS provided some updates on the policy manual. Motion made by Teresa Hopkins/ 2nd by Beverly Holcomb: all I's passed and carried.
- Raeanne proposed policy additions: Wireless Internet, Confidentiality of Library Records, Disaster Plan, and Law Enforcement Inquiry Procedure. Motion made by Teresa Hopkins/ 2nd by Beverly Holcomb: all I's passed and carried.
- Community Celebration Updated- Thursday August 16, 2018. 6-9pm. Honor a veteran from the community application from community members. We will provide a band and meat ask community to provide a side dish. Quilters want to be a part of this, so we will look splitting the cost such as the tent and investigate fundraisers for the event. Meat to consider will be a pig roast, water also as a beverage to be provided by the library.

New Business:

- Steven Scribner will be added to the Main bank account as a signer. Motion made by Teresa Hopkins/ 2nd by Beverly Holcomb: all I's passed and carried.
- We have received our 501c3 status from the IRS.
- Now looking at updating the N.Y. state tax exemption status.
- Memorial Flag Fundraiser 4/23-June1,2018 Motion made by Teresa Hopkins/ 2nd by Beverly Holcomb: all I's passed and carried.
- First 10 pages of the bi-laws and policies manual are under review for changes to be voted on at May meeting.

Directors Report:

- Looking at changing movie time gathering more patron information.
- Looking into a Children's books Fine free material policy.
- Discussion of a book drop box and search started circulation is growing.
- Purchase of additional movie license was made
- Budget purchase first quarter report from Director submitted and discussed.
- Motion made by Teresa Hopkins/ 2nd by Beverly Holcomb: all I's passed and carried.

Committee Reports: None to be had

Adjournment: Meeting closed 6:48 PM

Next Meeting: May 16,2018 at 5:00PM

Meeting May 16, 2018

Meeting Opened: At 5:00pm

Present for Library: Tricia Grover, Teresa Hopkins, Rae Smith, Beverly Holcomb, Steven Scribner: Gabe Steinwandt present via video conference.

Present for Public: No one present

Public Speaking: No one present

Appointments or Elections: No appointments

Secretaries Report: Accepted from April meeting motion made by Teresa Hopkins/2nd by Beverly Holcomb: all I's passed and carried.

Treasurers' Report: Reports on all accounts for April 6TH – May 15, 2018 motion made by Beverly Holcomb/ 2nd by Teresa Hopkins: all I's passed and carried.

Old Business:

- The Town of Genesee has proposed a lease agreement with the library letter sent back responding the board approves with one change- digital material should be updated quarterly instead of monthly.
- Bi-Laws and Policy document pages 1-10 updated motion by Teresa Hopkins /2nd by Beverly Holcomb: all I's passed and carried.
- 501c3 status approved
- N.Y. State tax exemption status updated with correct address and updated to new form will be in the mail in four to five weeks. Address change approved by Gabe Steinwandt/2nd by Beverly Holcomb: all I's passed and carried.

New Business:

- Pages 11-20 of the bi-laws and policies manual are under review for changes to be voted on at June meeting.
- Fine free policy for kid's books discussed voting will be held at the June meeting; Motion made by Gabe Steinwandt/2nd by Beverly Holcomb: all I's passed and carried.
- Beverly Holcomb brought in the quilt to show for the community event. This quilt will be given to one veteran of our community. Update her son will do the pig roast if he can get the time off from work
- A paid employee for 8 weeks 20 hours a week during summer motion by Teresa Hopkins /2nd by Beverly Holcomb: all I's passed and carried.

Directors Report:

- Saturday June 2nd the library will be involved in the Community Yard Sales.
- The library has signed up the SYEP and hopefully will hear back soon.
- The BRCS budget vote was a success for a \$2850.00 increase to our budget. Total will now be \$21850.00.
- Motion made by Teresa Hopkins/ 2nd by Beverly Holcomb: all I's passed and carried.

Committee Reports: None to be had

Adjournment: Meeting closed 6:48 PM

Next Meeting: June 20,2018 at 5:00PM

Meeting June 20, 2018

Meeting Opened: At 5:00pm

Present for Library: Tricia Grover, Teresa Hopkins, Rae Smith, Steven Scribner, Gabe Steinwandt

Present for Public: No one present

Public Speaking: No one present

Appointments or Elections: No appointments

Secretaries Report: Accepted from May meeting motion made by Gabe Steinwandt /2nd by Teresa Hopkins: all I's passed and carried.

Treasurers' Report: Reports on all accounts for May 15-June 19, 2018 motion made by Teresa Hopkins /2nd by Tricia Grover: all I's passed and carried.

Old Business:

- The Town of Genesee has posted the notice in the paper for the lease of the building to the library
- Bi-Laws and Policy document pages 11-20 updated motion by Teresa Hopkins /2nd by Gabe Steinwandt: all I's passed and carried.
- Discussed community event: we need a band and someone to cook meat, looking into Trapper or the chicken stand in Olean.
- Memorial Day flags purchased a flag for each library and had sold a total of 34 flags for a total of \$170.00
- Community garage sale earned a total of \$79.00
- Fine free policy for kid's books approved;
- Acceptance of Old Business Motion made by Teresa Hopkins /2nd by Gabe Steinwandt: all I's passed and carried.

New Business:

- Pages 21-31 of bi-laws updated and will be up for approval at the July meeting.
- A paid employee for 8 weeks 20 hours a week during summer interviews started final decision by July 1
- Summer reading programs schedule complete.
- Still waiting to hear from the NYS tax exemption for the new letter

Directors Report:

- Assisted the 6-month mark for budget.
- The library has signed up the SYEP and has been approved

- Motion made by Teresa Hopkins/2nd by Gabe Steinwandt; All I's passed and carried

Committee Reports: None to be had

Adjournment: Meeting closed 6:41 PM

Next Meeting: July 18,2018 at 5:00PM

Meeting July 18,2018

Meeting Opened: At 5:02pm

Present for Library: Tricia Grover, Teresa Hopkins, Rae Smith, Steven Scribner, Gabe Steinwandt, Beverly Holcomb

Present for Public: No one present

Public Speaking: No one present

Appointments or Elections: No appointments

Secretaries Report: Accepted from June meeting motion made by Teresa Hopkins /2nd by Beverly Holcomb: all I's passed and carried.

Treasurers' Report: Reports on all accounts for June 19-July17, 2018 motion made by Tricia Grover /2nd by Teresa Hopkins: all I's passed and carried.

Old Business:

- Bi-Laws and Policy document pages 21-31 updated motion by Teresa Hopkins /2nd by Beverly Holcomb: all I's passed and carried.
- Fine Free Policy for Kids books; motion made by Teresa Hopkins /2nd by Gabe Steinwandt: all I's passed and carried.
- Community Event: Aug 16,2018 6-9 pm
 - Basket Raffle
 - 20x30ft tent booked price \$150.00 the total cost will be split with the quilters
 - Music will be provided via a playlist not enough in the budget this year for everything.
 - Food- meat will be provided, dish to pass by patrons, library will supply eating supplies, water for free
 - Additional fundraisers- soda, huggies, and candy sold.
 - A member veteran will be selected for the quilt from the library
- Town lease update- no lease yet

- Acceptance of Old Business Motion made by Gabe Steinwandt /2nd by Beverly Holcomb: all I's passed and carried.

New Business:

- Pages 31-41 of bi-laws updated and will be up for approval at the August meeting.
- Introduction to the new employees
- Summer reading programs are going well

Directors Report:

- Graphic kids novels are out and being discussed
- System connection meeting Tuesday July 31 at 9:30 to 12:30 at the David A. Howe library, new syep worker going as well.

Committee Reports: None to be had

Adjournment: Meeting closed 7:02 PM

Next Meeting: August 15,2018 at 5:00PM

Meeting August 15,2018

Meeting Opened: At 5:10pm

Present for Library: Tricia Grover, Teresa Hopkins, Rae Smith, Steven Scribner, Gabe Steinwandt, Beverly Holcomb

Present for Public: No one present

Public Speaking: No one present

Appointments or Elections: No appointments

Secretaries Report: Accepted from July meeting motion made by Beverly Holcomb /2nd by Gabe Steinwandt: all I's passed and carried.

Treasurers' Report: Reports on all accounts for July17- August 15, 2018 motion made by Tricia Hopkins /2nd by Beverly Holcomb: all I's passed and carried.

Old Business:

- Bi-Laws and Policy document pages 31-41 updated motion by Teresa Hopkins /2nd by Beverly Holcomb: all I's passed and carried.
- Fine Free Policy for Kids books; motion made by Teresa Hopkins /2nd by Gabe Steinwandt: all I's passed and carried.
- Community Event: Aug 16,2018 6-9 pm
 - Basket Raffle-/ door prize provided by library

- Tent rental paid
- Music will be provided via a playlist
- Chicken was paid for
- Additional fundraisers- soda, huggies, concession candy
- A quilt will be given to a veteran from our area motion made by Gabe Steinwandt/ 2nd by Beverly Holcomb; All I's passed and carried
- Total cost to the library for event \$499.72

New Business:

- Town lease updated and signed.
- New York state tax exempt came in and we are working now to update it to the ST119.2 form
- New building option- looked at a new building to keep our options open as we investigate better ways to serve the community- Nothing as of yet
- We investigated quotes for mowing, snow removal and painting the building.
- Policies to be adopted at the next meeting: Challenge of Materials, Request for reconsideration form,

Directors Report:

- The summer reading programs are doing well.
- The SYEP worker will stay until 8/16
- Our hired employee will stay until 8/30
- The library received a grant from the Manley Trust. We will apply it to STEM maker space and more equipment.
- For Shawly was wrote for new ink cartridge to be purchased

Committee Reports: None to be had

Adjournment: Meeting closed 6:20 PM

Next Meeting: September 20th ,2018 at 5:00PM

Meeting September19,2018

Meeting Opened: At 5:00pm

Present for Library: Tricia Grover, Rae Smith, Steven Scribner, Gabe Steinwandt, Beverly Holcomb

Present for Public: No one present

Public Speaking: No one present

Appointments or Elections: No appointments

Secretaries Report: Accepted from August meeting motion made by Beverly Holcomb /2nd by Gabe Steinwandt: all I's passed and carried.

Treasurers' Report: Reports on all accounts for August 15-September 19, 2018 motion made by Beverly Holcomb /2nd by Tricia Grover: all I's passed and carried.

Old Business:

- Community Picnic Review: Total invested: \$499.72
Total Made: \$413.50
Total Loss: -\$86.22
- Suggestions for 2019- Move Tent back, Shorter time, Date set for August 8,2019, Time Set for 6-8pm.
- Policies adopted: Challenge of Materials, Request for reconsideration form motion made by Beverly Holcomb /2nd by Gabe Steinwandt: all I's passed and carried.
- Summer Reading Program Review: Grand Total of 209 hours read.
- Suggestions for next year gift card reward system, Summer Enrichment Program working in collaboration with the town.

Old business accepted motion made by Beverly Holcomb /2nd by Gabe Steinwandt: all I's passed and carried.

New Business:

- Bi-law and policy changes to be voted on at next meeting page 41-56; Document Retention and Destruction policy
- Tax Levy Vote for 2019: 25% increase asking for \$5,468.75 which if passed will give the Library a total of \$27,343.75
- Budget 2019 Discussion- need to be added such as snow removal cost, budget will be ready for vote at the October 17,2018 meeting
- Town of Genesee has a proved our request for funding of \$6,000.00 for 2019
- We need to request 3 bids for snow removal for 2018 year and estimates for 2019 as well. Person must be insured.
- A member of the Town of Genesee Board will come to help us evaluate the building for the 2019 year.
- Employee Review was completed and a raise will be giving to the director for the 2019 year: New Director Hourly wage set at \$13.00 and paid time off has been changed to 22 hours.

New business accepted motion made by Beverly Holcomb /2nd by Gabe Steinwandt: all I's passed and carried.

Directors Report:

- Fall programming schedule are under way and working on Summer Enrichment Program for 2019
- Looking into offering Summer lunch program next year.
- The library received a grant from the Manley Trust. Grant will be complete by end of October

Director Report accepted motion made by Beverly Holcomb /2nd by Gabe Steinwandt: all I's passed and carried.

Committee Reports: None to be had

Adjournment: Meeting closed 7:00 PM

Next Meeting: October 17 ,2018 at 5:00PM

Attachment to follow: Proposed Budget for 2019

Meeting October 17,2018

Meeting Opened: At 5:05pm

Present for Library: Tricia Grover, Rae Smith, Steven Scribner, Gabe Steinwandt, Beverly Holcomb, Teresa Hopkins

Present for Public: No one present

Public Speaking: No one present

Appointments or Elections: No appointments

Secretaries Report: Accepted from September meeting motion made by Teresa Hopkins /2nd by Beverly Hopkins: all I's passed and carried.

Treasurers' Report: Reports on all accounts for September 19- October 16, 2018 motion made by Teresa Hopkins /2nd by Beverly Holcomb: all I's passed and carried.

Old Business:

- Fall Plans- Cookbook Book Club- program seems like it may go over well worth trying.
- Bi-laws/ Policy changes pages 41-51 excepted motion made by Teresa Hopkins/2nd by Beverly Holcomb: all I's passed and carried
- Document Retention and Destruction Policy - accepted motion made by Teresa Hopkins/2nd by Beverly Holcomb: all I's passed and carried
- Tax Cap that was approved in September at a 25% increase for a total amount increase of \$5,468.75.

Old business accepted_motion made by Teresa Hopkins /2nd by Beverly Holcomb: all I's passed and carried.

New Business:

- New York State Sexual Harassment Policy; Complaint form; training guidelines- Accepted motion made by Teresa Hopkins/2nd by Beverly Holcomb: all I's passed and carried
 - Budget for 2019 accepted motion made by Teresa Hopkins/2nd by Beverly Holcomb: all I's passed and carried
 - Meet with the Genesee Town Board next month to discuss; 2019 construction aid new siding boards, paint, central air and heat, new windows, new front door- We are striving to become more energy efficient.
 - Complete bi-laws manual reviewed ready for viewing
 - Whistle blower Policy- reviewed ready for voting at the November meeting
- New business accepted motion made by Teresa Hopkins /2nd by Beverly Holcomb: all I's passed and carried.

Directors Report:

- New card catalog purchased
- Raeanne will be taking additional trainings for story time, these trainings are for 5 sessions. Requirement is 3 hours a week till December 17th. Trainings are webinars with Lorie Brown from STLS.

Director Report accepted motion made by Teresa Hopkins /2nd by Beverly Holcomb: all I's passed and carried.

Committee Reports: None to be had

Adjournment: Meeting closed 5:40 PM

Next Meeting: November 21 ,2018 at 5:00PM

Meeting November 21,2018

Meeting Opened: At 5:00pm

Present for Library: Tricia Grover, Rae Smith, Steven Scribner, Gabe Steinwandt, Beverly Holcomb, Teresa Hopkins

Present for Public: No one present

Public Speaking: No one present

Appointments or Elections: No appointments

Secretaries Report: Accepted from October meeting motion made by Beverly Holcomb /2nd by Teresa Hopkins: all I's passed and carried.

Treasurers' Report: Reports on all accounts for October 16-November 20, 2018 motion made by Teresa Hopkins /2nd by Beverly Holcomb: all I's passed and carried.

Old Business:

- New York State Sexual Harassment Policy; Complaint form; training guidelines- Accepted motion made by Teresa Hopkins/2nd by Beverly Holcomb: all I's passed and carried
 - Budget for 2019 accepted motion made by Teresa Hopkins/2nd by Beverly Holcomb: all I's passed and carried
 - Meet with the Genesee Town Board next month to discuss; 2019 construction aid new siding boards, paint, central air and heat, new windows, new front door- We are striving to become more energy efficient.
 - Complete bi-laws manual reviewed ready for viewing
- Old business accepted motion made by Beverly Holcomb /2nd by Teresa Hopkins: all I's passed and carried.

New Business:

- Whistle blower Policy-Accepted motion made by Teresa Hopkins /2nd by Beverly Holcomb: all I's passed and carried.
 - 9 Pies were sold a profit of \$21.04 was made
 - Only one bid was presented for Snow plowing for 2018-2019 year-Bid was accepted made by Teresa Hopkins /2nd by Beverly Holcomb: all I's passed and carried.
 - Staying open late 12-11 for Christmas Library Co-Event accepted 6-8pm
 - Annual Meeting 1/9/2019 at 5pm Reorganizational Meeting 1/16/2019 @5pm
 - Meeting for 2019 year third Wednesday of each month at 5 PM
 - 1/16, 2/20, 3/20, 4/17, 5/15, 6/19, 7/17, 8/21, 9/18, 10/16, 11/20, 12/18
- New business accepted motion made by Teresa Hopkins /2nd by Beverly Holcomb: all I's passed and carried.

Directors Report:

- Complete organization of 1909-2012
- Weeding has been done in the Juvenile section
- 2019 calendar has been purchased and events are being added
- \$50.00 gift card raffle co-op with Genesee Quilters to raise funds tickets \$1.00 each drawing December 13th.

Director Report accepted motion made by Teresa Hopkins /2nd by Beverly Holcomb: all I's passed and carried.

Committee Reports: None to be had

Adjournment: Meeting closed 5:48 PM

Next Meeting: December 19,2018 at 5:00PM

Meeting December 19,2018

Meeting Opened: At 5:00pm

Present for Library: Tricia Grover, Rae Smith, Gabe Steinwandt, Beverly Holcomb, Teresa Hopkins

Present for Public: No one present

Public Speaking: No one present

Appointments or Elections: No appointments

Secretaries Report: Accepted from November meeting motion made by Beverly Holcomb /2nd by Teresa Hopkins: all I's passed and carried.

Treasurers' Report: Reports on all accounts for November 20- December 19, 2018 motion made by Beverly Holcomb /2nd by Teresa Hopkins: all I's passed and carried.

Old Business:

- Meet with the Genesee Town Board next month to discuss; 2019 construction aid new siding boards, paint, central air and heat, new windows, new front door- We are striving to become more energy efficient.
- Whistle blower's policy voted yes
- Annual Meeting 1/9/2019 at 5pm Reorganizational Meeting 1/16/2019 @5pm
- Meeting for 2019 year third Wednesday of each month at 5 PM
- 1/16, 2/20, 3/20, 4/17, 5/15, 6/19, 7/17, 8/21, 9/18, 10/16, 11/20, 12/18
- Only one bid was presented for Snow plowing for 2018-2019 year-Bid was accepted made by Teresa Hopkins /2nd by Beverly Holcomb: all I's passed and carried.

Old business accepted_motion made by Beverly Holcomb /2nd by Teresa Hopkins: all I's passed and carried.

New Business:

- Holiday cookie decorating over two days was received well 33 participants involved
- School district funding was over looked and will be sent out soon
- State Bullet Aid from Senate: STLS will let us know when it arrives to them and will be sent out after that.

New business accepted motion made by Teresa Hopkins /2nd by Beverly Holcomb: all I's passed and carried.

Directors Report:

- Library Closed on December 26 & 27
- Proposal to partner with school for fundraisers looking into it more
- On December 11 the library hosted the quarterly meeting for the Allegany Country Library Directors Association: the changes in the library have all been viewed as positive. Other directors were happy to be invited.
- Finished L.E.A.D program and Supercharged Story times
- \$50.00 gift card raffle co-op with Genesee Quilters to raise funds tickets \$1.00 each drawing December 13th.

Director Report accepted motion made by Teresa Hopkins /2nd by Beverly Holcomb: all I's passed and carried.

Committee Reports: None to be had

Adjournment: Meeting closed 6:00 PM

Next Meeting: January 9,2019 at 5:00PM & January 16,2019 at 5:00 PM