

Genesee Library 10/18/2023 Meeting

Meeting Opened: At 5:30 pm

Present for Library: People Present: Tricia Grover, Tara Ratzel, Raeanne Smith, Teresa Hopkins, Kim Miller, Virginia Cox, Robbie Fletcher Jr.

Present for Public: none

Public Speaking: none

Appointments or Elections: none

Secretaries Report: Accepted from the September 21st meeting minutes motion made by Kim Miller/2nd by Teresa Hopkins: all I's passed and carried.

Treasurer's' Report: Motion for Financial Reports on all accounts for September 20- October 18,2023 motion made by Virginia Cox/2nd by Tara Ratzel: all I's passed and carried.

Old Business:

Community picnic went great.

Grants for 2023 have been wonderful.

Fall programs have been planned.

Tax Levy: was passed at 8%

Budget Draft 1 was proposed, and changes will be made.

New Business:

- Budget Draft 2 was proposed and accepted: motion made by Teresa Hopkins/2nd by Virginia Cox: all I's passed and carried. Attached below is a copy of the approved budget
- Meetings for the rest of the year: November 15. No meeting in December. January 17,2024 will start the new year.
- Manley Grant: We did get awarded the Manley grant and have purchases supplies for programs. We are working with Paul Lowry to plan the next set of bookshelves.

Director's Report:

- We are implementing a new photo makerspace to the library and are excited to offer it to the community members. This will be a space where teens can film, and families can take photos.
- All items have been ordered and we are excited to kick it off.
- We have sealed the building for the winter things are going well.

Committee Reports: None to be had.

Adjournment: Meeting closed 6:30 PM

Next Meeting November 15,2023 at 5:30 PM

***2024 Approved Budget listed below.**

Proposed Budget for 2024

What We Need to Do: Meet Community Needs.
Keep Expenditures Low While Providing Great Services.
Maximize Tax Dollars because not every taxpayer is a
Library patron.

How We Can Do This: Create A Great Budget, let it work for us.
Share the responsibility of the library
Fundraising to offset income expenses.
Create programs that work for our community.
Stay on top of technology.
Make advancements throughout the year.
Attend and Participate in Workshops to further our
education. (STLS, Local Libraries)
Stay in the loop about grant proposals

A budget is a trust contract between the Board of Trustees and the Director as a way for all of us to work together without overspending or underspending in one specific area for the best benefit of the library.

Projected Revenue 2024

Bolivar-Richburg School(8%)-	\$47,502.00	\$43,983.00
Town of Genesee-	\$6,000.00	\$6,000.00
Library System-	\$1,404.00	\$1,404.00
Interest Earned-	\$10.00	\$10.00
Raffles/ fund raisers-	\$1,600.00	\$1,600.00
Donations-	\$700.00	\$700.00
Fines/Copies -	\$40.00	\$40.00
Grants-	\$3,000.00	\$3,000.00
Total-	\$60,256.00	\$56,737.00

2024 Expenses:

Payroll-

Director Salary-	\$17.25 x 20 x52 =	\$17,940.00	\$17,680.00
Librarian Employee-	\$16.25 x 14 x52 =	\$11,830.00	\$8,320.00
Summer Employee-	\$15.00 x 5 x6 =	\$450.00	\$672.00
Director Vacation Time-	\$16.25 x 40=	\$650.00	\$480.00
Librarian Vacation Time-	\$17.25 x 14=	\$241.50	\$170.00
Total Cost of Salaries-		\$31,111.50	\$27,322.00
Social Security/Medicare x8%		\$2,490.00	\$2,185.76
Total Cost-		\$33,601.50	\$29,507.76
Estimating-		\$33,700.00	

Utilities-

National Fuel: Heat-		\$3,250.00	\$3,000.00
Spectrum: Telephone/Internet-		\$2,000.00	\$2,000.00
RG&E: Electric-		\$1,000.00	\$1,500.00
Garbage service-		\$400.00	\$400.00
Total-		\$6,650.00	\$6,900.00

Insurance-

Maintenance Cost		\$1,000.00	\$1,000.00
Workmen's Comp/Disability-		\$600.00	\$600.00
CPA-		\$500.00	\$500.00
Building Insurance-		\$600.00	\$600.00
Employment Posters		\$50.00	\$50.00
Ganoung fire protection		\$50.00	\$50.00
Snow Removal		\$2,100.00	\$2,100.00
Total-		\$4,900.00	\$4,900.00

STLS/Training

Cost Share-		\$2,700.00	\$2,700.00
Digital Library Services		\$100.00	\$100.00
Staff Training/Mileage-		\$400.00	\$300.00
Total-		\$3,200.00	\$3,100.00

Main Account Total-		\$48,450.00	\$44,900.00
----------------------------	--	--------------------	--------------------

Collection Development

Books-	\$3,200.00	\$2,500.00
Video-	\$1,000.00	\$1,500.00
Total-	\$4,200.00	\$4,000.00

Advertising-

Social media/ other sources-	\$150.00	\$150.00
Total-	\$150.00	\$150.00

Programs

Child/Adult Programing/Supplies-	\$700.00	\$500.00
Summer Enrichment Program/Supplies-	\$1,700.00	\$1,500.00
Encouragement rewards	\$400.00	
Total-	\$2,800.00	\$2,000.00

Other Expenses-

Technology-	\$600.00	\$800.00
Subscriptions	\$200.00	\$200.00
Office/Building Supplies-	\$1,200.00	\$1,100.00
Total-	\$2,000.00	\$2,100.00

Books and Supplies Account total- \$9,150.00 \$8,250.00

Main Account Total- \$48,450.00

Book and Supplies Total- \$9,150.00

Grand total Both accounts- \$57,100.00 \$53,150.00

Revenue \$60,256.00– Expenses \$57,600.00 = \$2,656.00

Proposed Fundraising for 2024:

Community Picnic; Bake sale 50/50 raffle split;

Programs 2024:

Digital Help class; Summer Reading full day program; Teen Magic Group; Cooking Classes; Community Picnic, Senior Craft classes

Library hours-

Monday 12-5 5 hours

Tuesday 12-5 5 hours

Wednesday 12-7 7 hours

Thursday 12-5 5 hours

22 hours

1 year plan: Driveway signs, Makerspace areas for the library, new bookshelves.

3-year plan: Redo the ditches, Playground grant with the town.

5-year plan: Roof replacement.

*Approved by the Genesee Library Board of trustees: October 18,2023

Grant Ideas for the 2023 year:	Bathroom hand dryer	Library t-shirts	Soap Dispensers
Dvd bookshelves	large print books	Maker stations	Easy/Juv books
	Shade canopy/pagoda		

Currently we receive.

\$43,983.00

From the Bolivar-Richburg Central School District Taxpayers.

Percent 8% this is a \$3,159.00 new total if it passes will be \$47,142.00.