

## Genesee Library 1/17/2023 Meeting

**Meeting Opened:** At 5:34 pm

**Present for Library:** People Present: Virginia Cox, Raeanne Smith, Terisa Hopkins, Steven Scribner, Tricia Grover, Tara Razel. Absent Robbie Fletcher Jr. Via phone Kimberly Miller

**Present for Public:** Aprille Little

**Public Speaking:** None

### **Appointments or Elections:**

**Tricia Grover-** Started 11/2017, New Term:2/22/2023-12/31/2028.

**Virginia Cox-**Started 10/2019 New Term: 2/22/23-12/31/2028

**Terisa Hopkins -**Started 11/17, 1/22-1/25.

**Kimberly Miller-** 7/22- 1/24 New term 2/1/2024-12/31/2029

**Tara Ratzel-** Started 2/22 New Term: 1/2024-12/31/2029

**Robbie Fletcher JR-** Started 9/2023- 12/31/2028

Open Board member seat new 5-year term: Voting for Offices:

President-Tricia Grover	Vice President- Virginia Cox	Officer- Kimberly Miller
Secretary- Robbie Fletcher jr	Treasurer- Terisa Hopkins	Officer- Tara Ratzel

**Secretaries Report:** Accepted from the October 18,2023 meeting minutes motion made by Tricia Grover/2nd by Tara Ratzel: all I's passed and carried.

**Treasurer's' Report:** Motion for Financial Reports on all accounts for October18-December 31,2023 motion made by Virginia Cox/2<sup>nd</sup> by Tara Ratzel: all I's passed and carried.

Motion for Financial Reports on all accounts for January 1- 16,2024 motion made by Virginia Cox/2<sup>nd</sup> by Tara Ratzel: all I's passed and carried.

Approved Signers for Accounts: Main Account: Tricia Grover, Steven Scribner, Teresa Hopkins.

Books and Supplies Account: Tricia Grover, Teresa Hopkins, Steven Scribner, Raeanne Smith.

Money Market Account: Tricia Grover, Teresa Hopkins, Steven Scribner.

### **Old Business:**

- Tax Levy Voted on, Budget for 2024 Approved

### **New Business:**

- Annual Report Board member information for 2023: Name, Address, Phone Number and Email Address. Complete
- Designation of the Official Newspaper: The Source motion made by Teresa Hopkins/2<sup>nd</sup> by Virginia Cox: all I's passed and carried.
- Authorization for the Library Director to Certify Payrolls: motion made by Teresa Hopkins/2<sup>nd</sup> by Tara Ratzel: all I's passed and carried.

- Authorization of the Library Director to Make Grant Applications: motion made by Tara Ratzel/2<sup>nd</sup> by Teresa Hopkins: all I's passed and carried.
- Authorization of the business Mileage Reimbursement Rate for 2024: \$0.67/per mile: motion made by Teresa Hopkins/2<sup>nd</sup> by Virginia Cox: all I's passed and carried.
- Designation of the Official Bank: Community Bank N.A.: motion made by Tara Ratzel/2<sup>nd</sup> by Teresa Hopkins: all I's passed and carried.
- Authorization for Payments thorough the year- utility bills, payroll, payroll taxes, payroll deductions, program/library cost, book purchasing motion made by Tara Ratzel/2<sup>nd</sup> by Teresa Hopkins: all I's passed and carried.
- Board Meeting Schedule for 2024 year: Every 3<sup>rd</sup> Wednesday of the month at 5:30 pm: January 17, February 21, May 15, August 21, September 18, November 20,
- Steve Scribner proposal for 2024-Approved.
- How Did 2023 go over all? Very Well
- Sexual Harassment Training- Completed by: Raeanne Smith, Julie Fletcher: all board members will have watched the video and prepared for scenarios in February.
- Genesee Valley Rural Revitalization Grant: Paperwork is still being completed. We are on Track.
- Annual Report Board member information for 2022: Name, Address, Phone Number and Email Address. Motion made by Virginia Cox/2<sup>nd</sup> by Teresa Hopkins: all I's passed and carried.
- Tax levy Letter to the school for the May vote: Letter signed by Tricia Grover and mailed to the school 1/18/2024.
- All tax documents were prepared and will be mailed, or hand delivered tomorrow 1/18/24.

**Directors Report:**

Overall, we had 3130 patrons come to the library is 2023.

We held 180 programs with a total of 2,286 participants.

We provided 47 unsponsored events with 1055 people in attendance.

We circulated at least 1,244 materials.

We purchased 320 new materials.

51 dvds, 47 Non-fiction books, 83 Easy Reader books, 50 Juv Fiction books, 35 Young Adult books, 53 Adult Fiction books.

**Committee Reports:** None to be had.

**Adjournment:** Meeting closed 6:32 PM

Next Meeting February 21.2024 at 5:30 PM

