

## **Genesee Library 1/15/2024 Meeting**

**Meeting Opened:** At 5:30 pm

**Present for Library:** People Present: Aprille Little, Raeanne Smith, Teresa Hopkins, Steven Scribner, Kimberly Miller  
Absent: Tara, Ratzel, Robbie Fletcher Jr.

**Present for Public:** None

**Public Speaking:** None

### **Appointments or Elections:**

**Terisa Hopkins** -Started 11/17, 1/22-1/25. 1/2025-12/30

**Kimberly Miller**- Term 1/1/2024-12/31/2029

**Tara Ratzel**- Term: 1/2024-12/31/2029

**Robbie Fletcher JR**- Started 9/2023- 12/31/2028

**Aprille Little**- Term: 5/15/2024- 12/31/2029

Vacant Seat: Tricia Grover Term: 9/18/2024- 12/31/2028

Vacant Seat: Virginia Cox Term: 11/10/24-12/31/2028

### **Voting for Offices:**

Open Board member seat new 5-year term: Voting for Offices:

President-Aprille Little      Vice President- Tara Ratzel      Officer- Robbie Fletcher Jr

Secretary- Kimberly Miller      Treasurer- Teresa Hopkins

**Secretaries Report:** Accepted from the November 20,2024 meeting minutes motion made by Teresa Hopkins/2nd by Aprille Little: all I's passed and carried.

**Treasurer's' Report:** Motion for Financial Reports on all accounts for November 19-December 31,2024 motion made by Kimberly Miller /2<sup>nd</sup> by Aprille Little: all I's passed and carried.

Motion for Financial Reports on all accounts for January 1- 15,2025 motion made Kimberly Miller /2<sup>nd</sup> by Aprille Little: all I's passed and carried.

Approved Signers for Accounts: Main Account: Aprille Little, Steven Scribner, Teresa Hopkins. Books and Supplies Account: Aprille Little, Teresa Hopkins, Steven Scribner, Raeanne Smith.

Money Market Account: Aprille Little, Teresa Hopkins, Steven Scribner.

### **Old Business:**

- Tax Levy Voted on, Budget for 2025

### **New Business:**

- Annual Report Board member information for 2025: Name, Address, Phone Number and Email Address.

Yearly Designations/Authorizations:

- Designation of the Official Newspaper: The Wellsville Sun
- Authorization for the Library Director to Certify Payrolls:
- Authorization of the Library Director to Make Grant Applications:
- Authorization of the business Mileage Reimbursement Rate for 2025: \$0.70/per mile:
- Designation of the Official Bank: Community Bank N.A.
- Authorization for Payments throughout the year- utility bills, payroll, payroll taxes, payroll deductions, program/library cost, book purchases:  
Motion made by Kimberly Miller /2<sup>nd</sup> by Aprille Little: all I's passed and carried.
- Board Meeting Schedule for 2025: Every 3<sup>rd</sup> Wednesday of the month at 5:30 pm: January 16, March 19, May 14, July 16, September 17, November 19. There may be a board meeting in October depending on the budget review for 2026.
- Annual Report Reviewed and accepted motion made by Teresa Hopkins/2<sup>nd</sup> by Aprille Little: all I's passed and carried.
- Steve Scribner proposal for 2025- Done
- How Did 2024 go over all? Numbers are up
- Sexual Harassment Training- Completed by: Board members will let Raeanne know when they completed the training at their place of employment. Aprille Little completed hers 8/29/24.
- Plans for 2025- Budget Reviewed

#### **Directors Report:**

An annual report was presented with historical data to show the library's growth.

Website work started and will continue for a while longer. Plans for programs were presented for all of 2025 except for summer. Plans for that are already started.

**Committee Reports:** None to be had.

**Adjournment:** Meeting closed 6:07 PM

Next Meeting March 19, 2025 at 5:30 PM