

Genesee Library 5/14/2024 Meeting

Meeting Opened: At 5:27 pm

Present for Library: People Present: Aprille Little, Raeanne Smith, Teresa Hopkins, Kimberly Miller, Tara Ratzel Absent: Robbie Fletcher Jr.

Present for Public: None

Public Speaking: None

Appointments or Elections: None

Secretaries Report: Accepted from the March 19th meeting minutes with the correction to add Aprille Little present for library motion made by Teresa Hopkins/2nd by Aprille Little: all I's passed and carried.

Treasurer's' Report: Motion for Financial Reports on all accounts for March 17-May 19,2025 motion made Kimberly Miller /2nd by Aprille Little: all I's passed and carried.

Old Business:

- Policies

Directors Report:

- GVRR grant is finished and complete. ARC cooking classes are going well and will continue in the fall. Raeanne and Heather went to the Spring CE.
- Foundation for Southern Tier Libraries is funding \$1,200 for the new resource kits

New Business:

- Robbie Fletcher has been removed as a board member for missing 3 consecutive meetings per the bilaws.
- Summer Flyer/ Community Picnic Flyer previewed
- Budget vote was talked about
- Employee compensation was talked about

Policies that were voted on from the March meeting: motion made by Teresa Hopkins /2nd by Tara Ratzel: all I's passed and carried.

- Public Comment Policy
- Public Communications Policy
- Capital Fund Policy- new
- Fiscal Safeguards/Purchasing Policy
- Circulation Policy
- Collection Management Policy
- Drug Free Environment Policy
- Law Enforcement Inquiry Policy

- Library Rules and Code of Conduct with Banned Patron Form
- Personnel Policy

Policy that were reviewed and voted on with no changes: motion made by Kimberly Miller/ 2nd by Teresa Hopkins: all I's passed and carried.

- Disaster Plan
- Photo Release Policy
- Telephone Policy
- Youth Member as a Trustee Board Member (Volun-teen Policy)
- Weeding the Collection
- Sexual Harassment Policy
- Pandemic Policy
- Quarantine Leave Policy
- Whistleblower Policy
- Working from Home Policy
- Banned Patron Form
- Bid Proposal Form
- Building Use Form
- Discloser of Interest Form
- Employment Application Form
- Equipment Loan Form
- Evaluation Form
- Library Card Registration Form
- Library of Things Form
- Patron Registraton Form
- Photo Release Form-
- Request for Reconsideration of Library Materials Form
- Oath of Office Form
- Sexual Harassment Complaint Form

Policies that are new or revised and will be voted on next month: motion made by Teresa Hopkins /2nd by Tara Ratzel: all I's passed and carried.

- Library of things Policy/ Waiver and Indemnification Form
- Website Policy
- Foil Request/ Records Access Policy

Committee Reports: None to be had.

Adjournment: Meeting closed 6:37 PM

Next Meeting July 16,2025 at 5:30 PM

